AUDIT COMMITTEE SUMMARY
ITSD Security Awareness Training Program – 2021
Report Issued September 29, 2021

Audit Objective

Determine if the Information Technology Services Department (ITSD) has adequate controls in place to facilitate citywide compliance with State of Texas security training requirements.

Background

Texas Government Code (Section 2054) requires all local government employees who have access to a local government computer as well as all elected officials to complete a certified cybersecurity training program by June 14th each year. Local governments must also annually certify their training compliance by June 15th.

In addition, in accordance with the Texas Government Code, the governing body of a local government shall verify and report on the completion of a cybersecurity training program by employees of the local government (performed by ITSD) and require periodic audits to ensure compliance (performed by the Office of the City Auditor).

ITSD administers and monitors cybersecurity training for applicable employees through the Moodle citywide training platform using the Mimecast training program.

Scope & Methodology

The audit scope was the Security Training Reporting period of July 2020 – June 2021. Testing criteria included Texas Government Code, Section 2054.

Conclusions

We evaluated the Security Training Awareness Program and determined that ITSD has adequate controls to facilitate citywide compliance with the State of Texas security training requirements. Specifically, ITSD has

- Implemented policies and procedures to appropriately administer a certified security awareness training program in accordance with state requirements.
- Developed controls to ensure completion by all applicable City employees and elected officials.
- Implemented processes to ensure completion and self-certification by the required state deadline.

There are no findings. Consequently, we make no recommendations to ITSD management.